



Mandan Horse & Saddle Club
Application for Sublease of Dacotah Centennial Park Arena
2500 Longspur Drive, Mandan, North Dakota

Name of Requestor:	Organization:
Mailing Address:	Physical Address (if different)
Cell Phone Number:	Additional Phone Number:
Activity Date(s):	Hours of Arena Use:
Activity Description (including sanctioning organization, if applicable, events and any special needs):	

REQUIREMENTS:

Arena Rent: Payment & Deposit are due at time of contract signing.

<input type="checkbox"/> \$200 (\$100 is deposit) per day for activities such as horseshows, timed event competitions or horsemanship seminars (non-rough stock events)	<input type="checkbox"/> \$500 (\$200 is deposit) per day for activities such as rodeos or any event involving rough stock (bull-riding, bareback riding, saddle bronc riding)
NOTE: Subleasing of the arena for any rodeo or rough stock event requires advance approval of the Mandan Horse and Saddle Club Board of Directors.	
TICKET SURCHARGE: There is a \$1.00 per ticket sold surcharge on all adult events. Payment payable to the Mandan Park District due at close of the scheduled activity.	

Deposit (includes the use of the crow's nest): **The deposit & rent are due upon signing of sublease.** The deposit will be refundable in-full, provided there is no physical damage to equipment or buildings and all garbage and manure is cleaned up. Garbage cleanup includes around the arena and emptying the garbage cans, and placing garbage bags by the northwest arena exit gate for City pickup. Manure clean up includes all parking and warm up areas. Manure will be placed in manure stations for the park district to remove. Any arena signage or banners displayed by the Mandan Horse and Saddle Club shall remain unless otherwise agreed upon. Lessee is to abide by the Mandan Horse and Saddle Club ground rules while using the facility. **Lessee agrees to pay for any physical damages exceeding the deposit.**



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Proof of Insurance:

A Certificate of Insurance must be provided at least 5 days in advance of scheduled activity to the Mandan Horse and Saddle Club President and to the Mandan Park District Office at the addresses below:

Ida Erickson
 9732 Creekside Dr
 Bismarck, ND 58504

Mandan Park District
 2600 46th Ave SE
 Mandan, ND 58554

You are required to purchase spectator's liability coverage with a minimum of \$1 million coverage with the Mandan Horse and Saddle Club and the Mandan Park District as additional insured.

The leased area in the above described real property includes: the arena, grounds, panels, chutes, parking area, crow's nest, and use of utilities. **It does not include sound system or electric eye equipment.**

Note: Portable bleachers are available for rent from the Mandan Progress Organization at 751-2983 or online at mandanprogress.org. Lessee may also wish to rent portable restroom facilities, these are not on site.

HOLD HARMLESS: The lessee agrees to indemnify and hold the Mandan Horse and Saddle Club and the Mandan Park District harmless from and against any loss, cost, or expense, arising directly from activities or events held on the leased premises.

TENANT RESPONSIBILITIES:

1. Lessee shall not alter the leased premises and real property involved in this agreement.
2. Lessee agrees to leave the property in the same condition as it was in after each event.
3. Lessee is responsible for digging the arena ground for its activity, including the provision of any equipment needed.
4. If stakes are placed into the ground, they must be removed at the duration of the event.

BEVERAGE AND ALCOHOLIC PRIVILEGES: The Mandan Park District has an exclusive soft drink contract with Pepsi; product must be purchased from Pepsi representatives. Alcoholic beverages may only be sold at adult events; liquor caterers must have a City of Mandan liquor license and catering permit for the day of the event.

Dated this _____ day of _____ 2021.

Sublessee

Mandan Horse and Saddle Club

By: _____

By: _____

Title: _____

Title: _____